FSTC Payroll Deduction

Implementation Overview

We have a plan. We guide you every step. Together, we launch it.

How it works

1. Sign up	2. Deduct	3. Pay	4. Claim
Employees pick an SGO and an amount.	Payroll takes it out after tax.	BenefitEd reconciles and pays the SGOs.	Employees claim the credit on their tax return.

Our partnership

BenefitEd does	You do
• Guide you step by step • Train your team • Lead employee communications and materials • Run enrollment and support employees • Reconcile and pay the SGOs	• Name a project owner • Share your eligible employee list • Set up payroll for the deduction • Send a payroll file • Share our materials with your employees

Your team's part

HR	Payroll	Accounting	IT
Eligible list. Employee messages.	After-tax deduction. Payroll file.	GL accounts. ACH payment.	Secure file connection.

About six weeks to launch

Kickoff Week 1	Setup Week 2	Train Week 3	Test Weeks 4–5	Launch Week 6
Pick your team and choices	Payroll, accounting, files	Plan messages. Train staff	Try files and a test deduction	Employees enroll

See the Employer Implementation Guide for details. General information, not tax or legal advice.